

WOODLAND ELEMENTARY



2024-2025
SCHOOL YEAR

Woodland Elementary School

419-874-8736

27979 White Road

Perrysburg, OH 43551

TABLE OF CONTENTS

Welcome Back.....	3
Vision, Mission, and Values.....	4
Back to School Guide.....	5
YMCA.....	8
Arrival.....	9
Dismissal.....	11
The Jacket Way.....	14
Communication.....	15
Upcoming Dates.....	16
Jacket Jump Start.....	17
Important Dates.....	18
Woodland Map.....	19
23-24 Woodland Staff	21

WELCOME BACK

Dear Woodland School Community,

Welcome to the 2024-2025 school year at Woodland! I hope everyone had a wonderful summer and is ready for a great school year ahead.

I am incredibly lucky to be part of a fantastic team at Woodland and I'm excited to introduce some fantastic new staff to the district. We are lucky to welcome Ms. Anna Sutter (Kindergarten), Mrs. Camryn Kozek (Fourth Grade), Mrs. Jenna Smith (Intervention Specialist), Mrs. Jennifer Davis (Art), and Mrs. Tomoko Betz (Recess Monitor) to Perrysburg Schools. Additionally, we are really fortunate to have Mrs. Nicole Hollister return to Perrysburg as an ADK Monitor, Mrs. Stroble transition to be our new STEM teacher, Ms. Brienne Thorn transition from Perrysburg Junior High School to third grade, and Mr. Bill Lingle move from Toth to fill the newly created 6th section of second grade.

Later today, at 4:00 PM, class lists will be emailed, elementary schools will no longer post class lists on doors. I will send out the Jacket Jump Start links with the class lists. Jacket Jump Start (JJS) is a 30-minute, one-on-one time for the teacher and child to connect! These dates run from August 13th - August 15th and the first full day of school will be Friday, August 16th.

This school year the district has adopted Wit and Wisdom as its English language arts curriculum for kindergarten through sixth grade. Some of the hallmarks of the program are its utilization of award-winning fiction and nonfiction texts, famous works of art, videos, and photographs. Throughout the year, students will be challenged, positively and productively. This productive struggle is a necessary and vital component of all learning and growth. "Ownership in the classroom matters. It's not only how the brain learns best - by trying out new skills and wrestling with new knowledge and experiences ourselves, rather than just receiving the information - it's also how students build the confidence to take on new challenges." When students "are asked to push their thinking even when they're stuck, to explain why they've arrived at an answer, to help a classmate, they also have the chance to stretch their sense of their own capabilities and see themselves grow (TNTP)." "Teaching that embraces and uses productive struggle leads to long-term benefits, with students more able to apply their learning to new problem situations (Kapur 2010). I am linking the [Back to School Video](#) that will be posted on the district website for your reference, look out for additional Wit and Wisdom information on the district website in the weeks to come.

Additionally, we have made changes to our quarterly Progress Reports to better reflect learning within Wit and Wisdom. Science and Social Studies are integrated more closely in Wit and Wisdom. The quarterly Progress Reports will only show Reading and Math development related to Ohio State Standards for the grade level and regular home/school folders will replace the binders that have been used in the past.

I am honored to be a part of such a special community and I look forward to all we will be able to accomplish and experience this year. Have a great year!

Sincerely,

Michael C. Salwiesz
Principal

VISION, MISSION, & VALUES

Vision

Where passion drives exemplary education.

Mission

Ensuring all students achieve their greatest potential.

Core values

- We value students as individuals.
- We inspire students to discover their passion.
 - We challenge our students and ourselves.
- We provide a safe and inclusive environment.
 - We manage resources efficiently.
 - We enrich our community.
 - We are trailblazers.

BACK TO SCHOOL GUIDE

[Perrysburg Schools Student & Family Handbook PS-12](#)

[2024-2025 School Year Calendar](#)

Class Lists

The 2024-2025 school year is right around the corner and we are so excited for the year ahead. This year, class lists will be **Emailed Only** to families at 4:00 PM on August 2nd (today). In the event that you do not see your child's name, please contact the school office at 419-874-8736 and we will get you the information.

Final Forms Material

As we shared last year, we are now using Final Forms for all back to school paperwork. Final Forms rolled over for the 2024-2025 school year in June. You should have received an email reminder to review and/or update your child's information and sign off for the 2024-2025 school year. Changes in custody or residency will require supporting documentation to be uploaded in Final Forms or emailed to a school secretary. Final Forms may be accessed through the Parents tab on the school district website or via this direct link: <https://perrysburg-oh.finalforms.com/>.

Transportation

The StopFinder transportation portal will be available to parents/guardians to view their student's transportation details approximately one week before school starts. If you have questions regarding transportation, please contact Courtney Parr, Director of Transportation, at cparr@perrysburgschools.net.

Lunch and Student Fees

Restaurant food, pop and other carbonated beverages are not to be brought into or consumed in the cafeteria. Lunch is a time for children to socialize with their friends. We ask that you limit coming to eat with your child to their birthday or special occasion (out of town relative visiting, etc.).

Our menus may be accessed online at the following link, or by clicking on Child Nutrition Services under the Parents tab of our website. Printed menus are also available in the cafeteria for grades K-12 for those who prefer a hard copy. School lunch menus will be posted online at least one week before the first of each month throughout the school year.

<http://www.perrysburgschools.net/ChildNutritionServices.aspx>

PaySchools Central may be used to load funds for student lunch accounts and to pay school fees:
<https://payschoolscentral.com>

A user guide may be accessed here: <https://payschools.com/psc-resources/>

Fees may be waived in situations where there is financial hardship. Please note that our “Fee Waiver Application & Free or Reduced-Price School Meal Application” is still used for the consideration of the waiving of fees/assessments for Perrysburg Schools, including waiving ACT fees, laptop assessments and gaining access to the [Full Experience Fund](#), so those who may qualify should submit this application for the purpose of the waiver of fees for the 2024-2025 school year. Here is a link to the form and more information:
<https://www.perrysburgschools.net/FreeReducedMealApplication.aspx>

Should you have any questions or need further information please contact Denise Zielske, Child Nutrition Director, 419-874-9131 extension 2121 or dzielske@perrysburgschools.net.

Attendance

Please report your child’s absence prior to the start of the day. For pre-planned absences, [please complete this form](#) and submit it to the office. Doors close at 9:05 AM. If arriving after 9:05, please walk your child into the building using the main office doors. A sign-in will be required at that point.

Students will be sent home as typically indicated, unless the teacher receives a note indicating a change. This should be a written note, including the date of the change. If an emergency change occurs once school has started, please call the office. Per our transportation guidelines, students are not permitted to ride buses to which they are not assigned.

If you have any questions regarding this material please contact Emily Keller, Woodland Secretary, at ekeller@perrysburgschools.net or Teresa Merriman, Woodland Secretary, at tmerriman@perrysburgschools.net

Safety Information

School and student safety continues to be of paramount importance in all that we do.

Throughout the school year, as required by law, we will conduct monthly drills that involve fire, tornado (spring), and lockdown drills. Our staff will also work closely with students to discuss safety and what to do if an emergency arises. We discuss the social story “I’m Not Scared, I’m Prepared” with our students and consistently revisit safety measures that are put in place to keep our students familiar and comfortable with our procedures.

Nurse

If your child had approval for medication to be administered during the school day this past school year, please remember that a new medication form will need to be filled out for the coming school year. The Perrysburg Schools Medication Policy requires that a new medication form be filled out for each school year for medication that **must** be given during the school day. If your decision is to continue this plan for the 2024-2025 school year, a new Perrysburg Schools medication form needs to be completed by the licensed prescriber and the parent/guardian. The form is linked here: <https://files.neola.com/perrysburg-oh/search/forms/fm5330F1.pdf>. When completed, it can be mailed to or dropped off at your child's school building office after August 1, 2024. Please label: **Attention: Clinic Staff**. Careful planning now will help in the transition to the new school year and accommodate any medication adjustments that may have taken place over the summer. Also, please note, in accordance with the Ohio Revised Code 3313.713 and Perrysburg Schools Medication Guidelines, **only a parent, guardian or other adult** may bring medication, in the original container, to the school building for the clinic. **No children may bring medication to school.** Self-administer as needed medication, except for asthma inhalers, epinephrine injectors/acute allergy medications and insulin, must be stored in a locked cabinet in the clinic. **Please also note that if a student will be self-carrying a dose of epinephrine for allergic reactions, state law requires that we have a back-up dose in the clinic as well.**

If you have questions regarding this material, please reach out to Laurie Barteck, Woodland Nurse, at lbarteck@perrysburgschools.net.

Recess

Weather permitting, all children are expected to participate in outside recess. Therefore, students should dress according to the weather forecast, including coats, hats, gloves, boots, etc. On days of inclement weather, there will be inside recess. Students who need to be excused for an extended time from recess will need a written recommendation from the doctor. Students will go outside unless the temperature is below fifteen degrees Fahrenheit or the wind chill is below fifteen degrees Fahrenheit.

Parties

Three school parties are typically scheduled each school year. They are scheduled for Fall Festival, Winter Holiday, and Valentine's Day. These parties will be held at a time determined by the classroom teacher. Parent/guardian participation will be limited to those who sign-up to volunteer prior to the classroom party.


Use of Personal Communication Devices

If possible, please leave any personal communication devices at home (phones, watches, tablets, etc). If a device is brought to school, it will need to be silenced and placed in the student's locker. Please keep in mind that our elementary lockers do not have locks.

YMCA BEFORE AND AFTER SCHOOL PROGRAMMING

We are happy to continue YMCA before and after school programming at Woodland this upcoming school year. If you are interested please reach out to them directly. The YMCA will utilize the cafeteria and gymnasium again this year and will continue to utilize the circle off of 795 for drop-off and pick-up procedures.

YMCA Child Care @ Woodland
Timothy Zeller, School Age Site Director
tzeller@ymcatoledo.org



BEFORE & AFTER SCHOOL CARE


ENROLL TODAY

Woodland Elementary
School-Age Care (Grades K-4)
6:30 am – 9:00 am | 3:15 pm – 6:00 pm



	Member	Non Member
Before or After FT	\$70	\$95
Before or After PT	\$60	\$85
Before & After FT	\$100	\$125
Before & After PT	\$80	\$105

CONTACT
Tim Zeller, Director
419.260.0166 | tzeller@ymcatoledo.org







ARRIVAL

Morning Arrival

Doors will open at 8:50 AM.



- | | | | |
|---|--|---|-------------------------------------|
|  | Kindergarten through second grade car riders and walkers. Fourth grade car riders. |  | All third graders |
|  | Kindergarten through second grade bus riders |  | Fourth grade walkers and bus riders |

1. **Drop-Off:** Student drop-off should occur in the parking lot off of **795**. The circle drive in the White Road Parking Lot is designated for buses only.
 - a. When dropping students off before school, only pull up to the curb when you are ready to drop off. The right lane is reserved for students to exit the vehicle and directly enter the building. **Drivers of vehicles in the circle should never exit their vehicles.**
 - b. Students should exit vehicles only from the lane closest to the curb (the right lane).
2. **Building Entry:** we will continue to use multiple entrances for students. A staff member will be at each entrance to greet all students. We are asking all students to use their assigned entrance (see map above).
 - a. Red Door
 - i. Kindergarten through second grade students being dropped off or walking, Fourth grade car riders.
 - b. Light Blue Door
 - i. Kindergarten through second grade students riding the bus
 - c. Yellow Door
 - i. All third grade students (car riders, walkers, bus riders).
 - d. Dark Blue
 - i. Fourth grade walkers and bus riders
3. If families would like to leave their vehicle and/or walk their child to the exterior door, they may. Families are asked to **park their car in the assigned parking location noted in the first diagram and walk the child to their assigned exterior door.** If last minute instructions or eating of breakfast is to occur, please pull into a parking place. No student will be permitted to walk alone from the parking lot.
 - a. Please do not park in the spaces along the route noted in blue, the assigned parking area has sidewalk access away from traffic.
 - b. Individuals asked to drop-off children should be apprised of these procedures by our families prior to dropping off students.
4. Remember we are an elementary school. Your patience in arriving at school is encouraged.

DISMISSAL

Dismissal (Normal)

Similar to last year, our dismissal will take place in the parking lot off of 795. Teachers will walk students out around 3:35 PM. Teachers will escort students out the appropriate door and to the individual waiting area for each class. Please pull up as far as possible and stay in your vehicle while teachers make sure students get to your car safely. Students should only enter the vehicle on the side they are closest to (passenger side). Bus riders will exit using the appropriate doors and head toward the White Road parking lot.

We will continue to use a second pick-up area this school year.

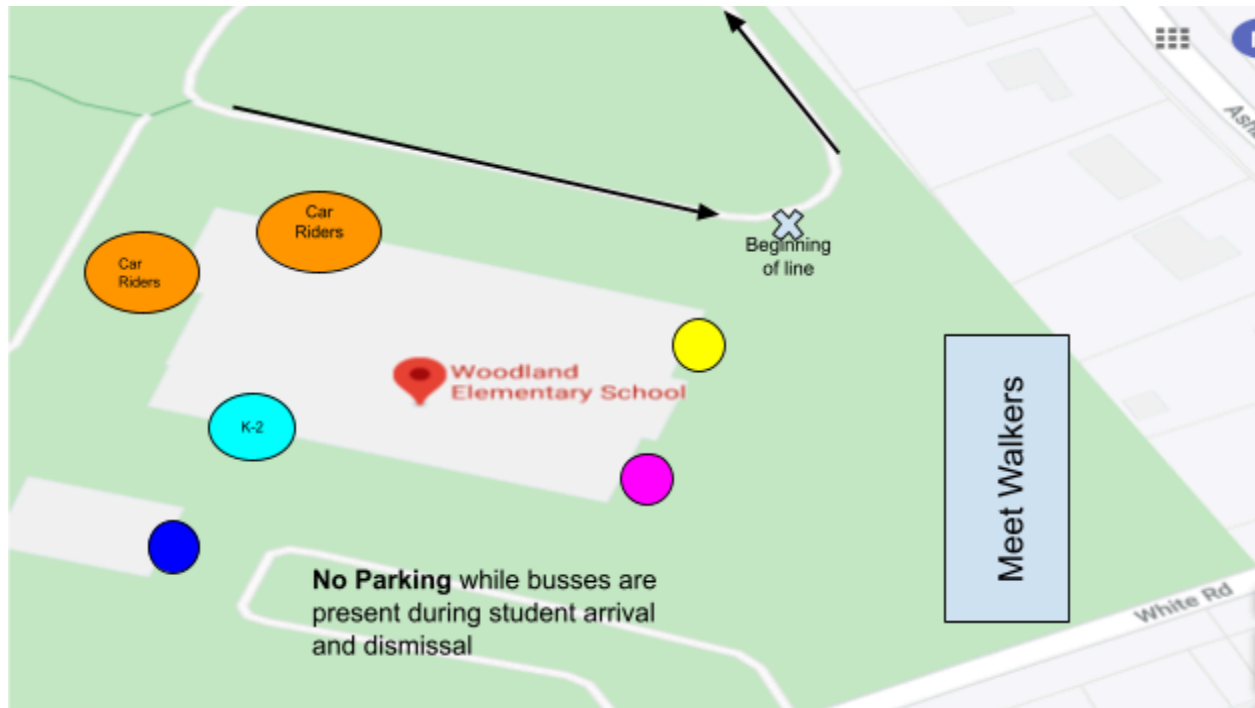
- We ask that **kindergarten families not use the Woodland Park circle** and pull up to the school circle (closest to the building) to reduce the distance kindergarten students have to walk and ensure the safety of all students.
- The Woodland Park circle is available for parents with students in **first through fourth grade only**.
- We ask that families share the road and allow cars to turn out of the Woodland Park circle so they can exit the campus.







1. Students will be walked out from their classrooms around 3:35pm.
2. Student pick-up occurs in the parking lot off of **795**. The circle drive in the White Road Parking Lot is designated for buses only.
 - Please have name displayed so staff can easily view it
-Passenger side window
3. Teachers will escort students out the appropriate door and to the individual waiting area for each class (boxes on the map).
4. When picking students up after school pull up as far as possible and stay in your vehicle.
5. Students should enter vehicles only from the lane closest to the curb (passenger side). Drivers should never exit their vehicles.
6. Individuals asked to pick-up children should be apprised of these procedures by our families prior to picking up our students.
7. Remember we are an elementary school. Your patience throughout dismissal is appreciated.

Dismissal (Indoor Procedure)

In the event that the weather prohibits us from our normal dismissal procedure. Bus riders and walkers will continue to use the same exits. Car riders will be spaced out throughout the gym, cafeteria, and hallways.



- | | | |
|---|---|--|
|  All car riders |  Third grade (bus riders and walkers) and second grade walkers |  All fourth graders |
|  Kindergarten, 1st grade, and 2nd grade bus riders |  First grade walkers | |

THE JACKET WAY

The [Jacket Way Parent Handout](#) and [Woodland's Expectations](#), while typically given to families during Jacket Jump Start, will now be available online. Families should thoroughly read and understand the policies and guidelines contained in the handbook.

Students are expected to behave appropriately and show respect toward others and themselves during school. During the school year, there will be 3 main expectations:

1. Be Respectful
2. Be Responsible
3. Be Ready

Throughout the year, students will be introduced to these three ideas. Students will also be taught acceptable behavior under each of these categories in all areas of the school (i.e. classrooms, hallway, cafeteria, playground, bus, etc).

Our goal is to teach children they are responsible for their actions and they must be prepared to face the natural and logical consequences of any inappropriate behavior. Faculty and staff spend a great deal of time monitoring, modeling and teaching appropriate behavior. It is important that the school and families work together to help students become responsible, contributing citizens in our society. Families will be contacted when a student's inappropriate behavior becomes severe or repetitive. Families are invited to contact teachers, counselor, dean, and principal regarding student behavior.

COMMUNICATION

Each week, starting on August 26th, I will send out an update on Monday morning which outlines some upcoming events, important dates, and highlights what is happening at school. I will also try to include links to other important information and forms.

Please feel free to reach out throughout the year, my personal contact information is listed below.

Michael Salwiesz
msalwiesz@perrysburgschools.net
(O) 419-874-8736 ex. 3302
(C) 419-482-8245

UPCOMING DATES

- **Friday, August 2nd**
 - Jacket Jump Start (JJS) Sign-Up links go out to families at **4:00 PM**.
- **Monday, August 12th**
 - New Kids on the Block: **5:00 - 6:00 PM** (event for grades 1-4 new students)
- **Tuesday, August 13th**
 - Jacket Jump Start - Option 1: **8:20 AM - 3:50 PM**
- **Wednesday, August 14th**
 - Jacket Jump Start - Option 2: **12:00 PM - 7:30 PM**
- **Thursday, August 15th**
 - Jacket Jump Start - Option 3: **8:20 AM - 3:50 PM**
- **Friday, August 16th**
 - First day of school for elementary students

JACKET JUMP START

August 13th - August 15th

Jacket Jump Start

In lieu of a separate preparation day and building preview night, Jacket Jump Start (JJS) Conferences provide an opportunity for K-4th grade homeroom teachers to meet with families individually and assess students during 30-minute appointments. This will give families and students a special time to get to know teachers, see the classroom, drop off supplies, tour the building and take care of any start-of-school housekeeping issues like updating contact information, paying fees, etc.

Jacket Jump Start Conferences will be held on August 13th, 14th, and 15th. A JJS sign up email will be sent out on Friday, August 2nd at 4:00 PM.

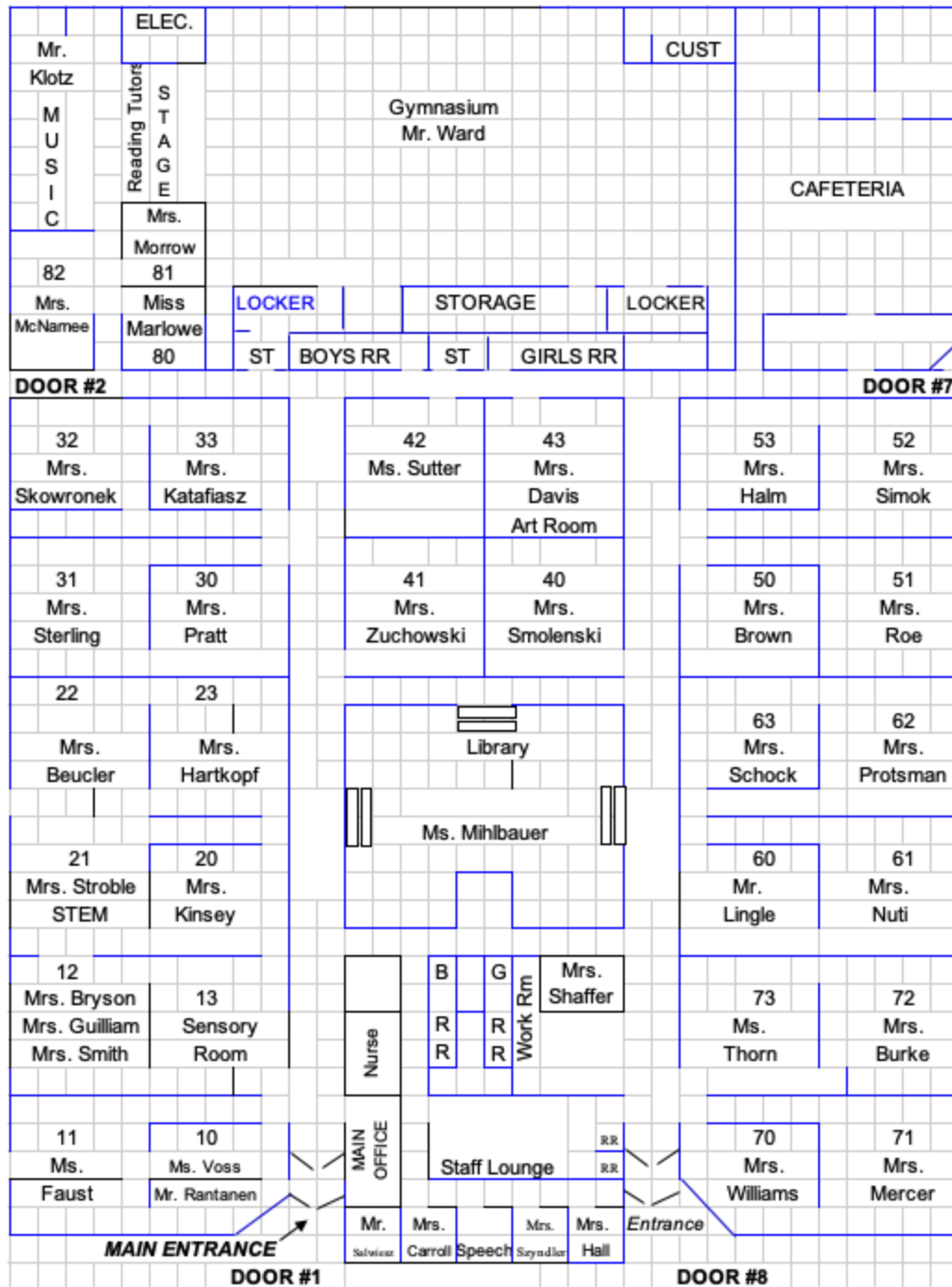
IMPORTANT DATES

2024-2025 SCHOOL YEAR

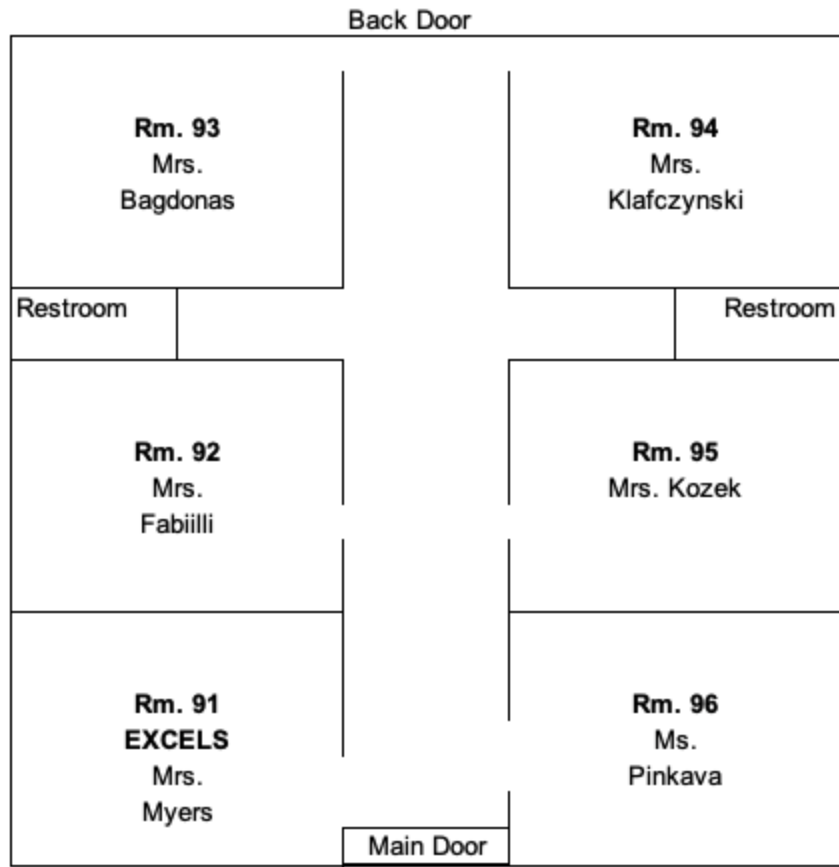
- | | |
|---|--|
| <ul style="list-style-type: none"> ● Friday, August 16th <ul style="list-style-type: none"> ○ First Day of School ● Thursday, August 29th <ul style="list-style-type: none"> ○ Fall Picture Day ● September 2024 <ul style="list-style-type: none"> ○ Elementary Pep Rally ● Tuesday, September 24th <ul style="list-style-type: none"> ○ Two-Hour Delay ● Friday, October 11th <ul style="list-style-type: none"> ○ End of First Quarter ● Tuesday, October 15th <ul style="list-style-type: none"> ○ Fall Picture Retake Day ● Monday, October 21st <ul style="list-style-type: none"> ○ Evening Conferences ● Wednesday, October 23rd <ul style="list-style-type: none"> ○ Evening Conferences ● Friday, October 25th <ul style="list-style-type: none"> ○ Conferences ● Thursday, October 31st <ul style="list-style-type: none"> ○ Fall Festival Parade ● Monday, November 11th <ul style="list-style-type: none"> ○ Veterans Assembly ● Fall 2024 <ul style="list-style-type: none"> ○ Fourth Grade Performance ● Thursday, December 5th <ul style="list-style-type: none"> ○ Two-Hour Delay ● Thursday, December 19th <ul style="list-style-type: none"> ○ End of Second Quarter ● December 20th - January 6th <ul style="list-style-type: none"> ○ Winter Break | <ul style="list-style-type: none"> ● Tuesday, January 7th <ul style="list-style-type: none"> ○ Start of Third Quarter ● Wednesday, January 29th <ul style="list-style-type: none"> ○ Two-Hour Delay ● Thursday, February 13th <ul style="list-style-type: none"> ○ Valentine's Day Parties ● Friday, March 7th <ul style="list-style-type: none"> ○ Two-Hour Delay ● Friday, March 14th <ul style="list-style-type: none"> ○ End of Third Quarter ● March 24th - March 28th <ul style="list-style-type: none"> ○ Spring Break ● Tuesday, April 8th <ul style="list-style-type: none"> ○ Spring Picture Day ● Spring 2025 <ul style="list-style-type: none"> ○ Second Grade Performance ○ School-Wide Art Show ● Monday, May 19th <ul style="list-style-type: none"> ○ Field Day ● Tuesday, May 20th <ul style="list-style-type: none"> ○ Talent Show ● Wednesday, May 21st <ul style="list-style-type: none"> ○ Fourth Grade Ceremony ● Thursday, May 22nd <ul style="list-style-type: none"> ○ Last Day of School ○ Fourth Grade Clap-Out |
|---|--|

As we progress through the school year please look for additional information about Jacket Way Assemblies, Buddy Assemblies, field trips, parties, WPC events, and more.

Woodland School Map



WOODLAND PORTABLE MAP



24-25 WOODLAND STAFF

Title	Name	Room
Kindergarten	Mrs. Mandy Smolenski	40
Kindergarten	Mrs. Olivia Zuchowski	41
Kindergarten	Ms. Anna Sutter	42
Kindergarten	Mrs. Jenise Protsman	62
Kindergarten	Mrs. Nikki Schock	63
1st Grade	Mrs. Emily Beucler	22
1st Grade	Mrs. Perry Hartkopf	23
1st Grade	Mrs. Julianne Pratt	30
1st Grade	Mrs. Rachael Sterling	31
1st Grade	Mrs. Katie Skowronek	32
1st Grade	Mrs. Cassie Katafiasz	33
2nd Grade	Mrs. Ashley Brown	50
2nd Grade	Mrs. Julie Roe	51
2nd Grade	Mrs. Angel Simok	52
2nd Grade	Mrs. Katie Halm	53
2nd Grade	Mr. Bill Lingle	60
2nd Grade	Mrs. Kaylee Nuti	61
3rd Grade	Mrs. Victoria Kinsey	20
3rd Grade	Mrs. Megan Williams	70
3rd Grade	Mrs. Sarah Mercer	71
3rd Grade	Mrs. Jaclyn Burke	72
3rd Grade	Ms. Brienne Thorn	73
4th Grade	Mrs. Erin Fabiilli	92 (Portable)
4th Grade	Mrs. Emily Bagdonas	93 (Portable)
4th Grade	Mrs. Bethany Klafczynski	94 (Portable)
4th Grade	Mrs. Camryn Kozek	95 (Portable)
4th Grade	Miss Melissa Pinkava	96 (Portable)

Title	Name	Room
Excels	Mrs. Janet Myers	91 (Portable)
Intervention Spec.	Ms. Alexandria Voss	10
Intervention Spec.	Mr. Evan Rantanen	10
Intervention Spec.	Ms. Jessica Faust	11
Intervention Spec.	Mrs. Nicole Bryson	12
Intervention Spec.	Mrs. Kelsey Guillian	12
Intervention Spec.	Mrs. Jenna Smith	12
Reading Spec.	Miss Jennifer Marlowe	80
Reading Spec.	Mrs. Laura Morrow	81
Reading Spec.	Mrs. Molly McNamee	82
TESOL	Mrs. Amy Szyndler	2
TESOL Para.	Ms. Tiffany Nicely	2
Speech Path.	Mrs. Anne Gerwin	3
Speech Path.	Mrs. Andrea Wilcox	3
Psychologist	Mrs. Jenna Carroll	4
Intervention Tutor	Mrs. Lana Tawil	Stage
Intervention Tutor	Mrs. Amy Miller	Stage
Intervention Tutor	Ms. Frances Knighton	Stage
STEM	Mrs. Brooke Stroble	21
Art	Mrs. Jennifer Davis	43
Music	Mr. Curtis Klotz	106
PE	Mr. Michael Ward	Gym
Library	Ms. Brittany Muhlbauer	Library
Adapted PE	Mr. Bob Soellner	
OT	Mrs. Chelsey Marschall	Sensory Room
PT	Mrs. Jessye Hartman	Sensory Room

Paraprofessional	Mrs. Katie Bailey	
Paraprofessional	Mrs. Libby Barringer	
Paraprofessional	Mrs. Jennifer Dewar	
Paraprofessional	Ms. Jessica Kizer	
Paraprofessional	Mrs. Terry Makar	
Paraprofessional	Mrs. Anne Patterson	
Paraprofessional	Ms. Lila Saie	
Paraprofessional	Mrs. Carrie Shook	
Paraprofessional	Ms. Marissa Cole	
Health Aide	Mrs. Laurie Barteck	Nurse
Counselor	Mrs. Leah Hall	1
Secretary	Mrs. Teresa Merriman	Office
Secretary	Mrs. Emily Keller	Office
Dean	Mrs. Sherry Shaffer	
Principal	Dr. Michael Salviesz	Office

ADK Monitor	Mrs. Erin Figmaka	40
ADK Monitor	Mrs. Heather Butterfield	41
ADK Monitor	Ms. Nicole Hollister	42
ADK Monitor	Mrs. Jen Gibbs	62
ADK Monitor	Mrs. Michelle McDonald	63
Lunchroom Monitor	Mrs. Michelle Fritz	Lunchroom
Playground Monitor	Mrs. Tomoko Betz	Playground
Playground Monitor	Mrs. Sherrie McCarthy	Playground
Head Cook	Mrs. Betty Rinestine	Cafeteria
Cook	Mrs. Tosha Carmen	Cafeteria
Cashier	Mrs. Katherine Suvar	Cafeteria
Head Custodian	Mr. Glen Brandt	
Custodian	Mrs. Denise Dorn	
Custodian	Mr. Michael Ruhm	
Custodian	Mr. Woody Dorn	